

Staff Council Executive Committee

Meeting Minutes
May 13, 2015

I. Call to order

Mike Richwalsky called to order the regular meeting of the Staff Council Executive Committee at 2:03 p.m. on May 13, 2015 in the Alumni Lounge, Rodman Hall.

II. Roll Call

The following persons were present: Mike Richwalsky, Mary Ann Hanicak, David Wong, Rory Hill, Eric Eickoff, Kevin Hatgas

Not present: Brian Hurd

III. Business

a. Approval of minutes

1. April meeting minutes approved

b. Committee updates

1. **University Strategic Planning Group** (Mary Ann Hanicak)
 - Very happy with turnout from faculty and staff at the strategic planning forum and received great feedback. Received great feedback about things that campus community felt was missing within the document. USPG committee is taking all feedback into consideration.
 - Challenges exist in prioritizing the pillars and goals within the document.
2. **Staff Development Committee** (Mary Ann Hanicak)
 - Lisa Ramsey has joined this committee
 - Still looking for another member
3. **University Leadership Committee** (Kevin Hatgas)
 - Spoke a little about enrollment and challenges going forward through the summer to fill the class
 - University budget for next fiscal year is predicated on 885 new students (first year students and transfer students)
4. **University Budget Advisory Committee** (David Wong)
 - University running at an \$800k deficit. Was budgeted at \$600K at beginning of fiscal year
 - Projecting a \$900k deficit for 2015-2016 academic year.
 - Budget will need to be voted on by board of directors
5. **Staff Recognition** (Eric Eickhoff)
 - Ice cream truck – May 22, 3-5 p.m. Keller commons
 - \$1,800
 - Great feedback from Administrative Assistant day event
 - We must do a better job at making sure that all support people (even if Administrative Assistant is not in their title) are included in this event.

c. Other business

2. Staff Council reporting structure after Jerry
 - Staff Council will report directly to Rich Mauser
3. Upcoming Meetings

- May 20- Staff Council -LSC Conference Room, 2 p.m.
- May 27 – All-Staff Forum – LSC Conference Room, 2.p.m.

4. Staff Council Budget

- Discussion on overall budget.
- Budget of \$5k is not even close to enough for us to do what we want to do. This averages out to \$12/employee and it is not enough to effectively create programming and development for staff or even scratch the surface on what we are charged with doing as outlined by our constitution.

IV. Meeting Adjourned

Mike Richwalsky adjourned the meeting at 3:48 p.m.

Minutes submitted by: Kevin M. Hatgas