

John Carroll University Staff Council
Membership, Governance and Finance Committee Meeting
Tuesday, December 13, 2016

Present: Andrew Fronczek, Rory Hill, Jaime Spitznagel, David Wong

Absent: Lisa Brown Cornelius, Debbie Nixon

Meeting was called to order at 9:15 a.m. in the Faculty Lounge

Meeting Minutes: The November meeting minutes were approved by Rory Hill and Andrew Fronczek.

Budget: The budget was reviewed.

- YTD we have spent \$2258.
- Morning Staff Socials will transition to be managed by Staff council with funding coming from HR. Jeanne Colleran offered to fund a joint faculty-staff social which Rory mentioned would likely take place in mid-January.

Upcoming Budget: Only a portion of the Committees have submitted 2-year budget estimates. These will be reviewed at the Executive Committee this month.

Staff Hiring Report: There were 9 new staff hired since last meeting.

Board of Directors Finance Committee Meeting: David's Summary Report

- Most of the meeting focused on Enrollment.
- There was discussion on forming an Enrollment Committee.
- The Staff and Faculty Representatives were not asked to provide a report even though a report was said to be asked for on the agenda. Therefore, there was no report given by the Staff or Faculty representatives.
- The initial review of the 2017-18 Budget will take place at the March 2017 meeting
- Average student cost increase will be 3.3% for next year (Tuition – 3.5%, Room – 2.9%, Board 3.3%, Student Fees – 0%).

Constitution: David & Rory mentioned that there has been discussion with regards to combining Staff Development and Community Building & Recognition Committees, but verbiage cannot be worked on without a clear direction from these committees what the new committee will look like.

Other Business:

- Rory discussed that at the Properties, Facilities, & Technology Board Committee Meeting that there was a discussion as to how additional non-tuition driven funds could be raised (e.g. additional use of space like Kulas Auditorium).

The committee meeting scheduled for January 10th was cancelled due to other meeting conflicts.

The meeting was adjourned at 9:40 a.m.