



**The Membership, Governance and Finance Committee Meeting Minutes
Tuesday, September 13, 2016**

Present: Andrew Fronczek, Jamie Spitznagel, and David Wong

The meeting was called to order at 9 a.m. in AD144, Faculty Lounge

Opening remarks:

Jamie Spitznagel was welcomed back to the committee which expressed its appreciation for his willingness to fill the vacated position by Marek Kasprisin from ITS.

Prior Meeting Minutes:

The prior meeting minutes were approved without any additions or changes.

Budget:

David Wong extracted a summary of the 2015-2016 Budget/Expenditure Summary which he will distribute at the next staff council meeting to those who requested it and anyone else interested.

The 2016-17 Budget is still in process. A mandate from the VP of Administration to reduce the draft budget of \$17,700 to meet the current (FY1617) and previous (FY1516) allocation of \$11,000 was discussed. The committee would like to have the \$11,000 budget established on a permanent basis.

Suggestions were made to remove or reduce the expenditures on several items on the current proposal.

David will talk to the Committee Chairs of the Staff Development Committee and Recognition & Community Building Committee at the Executive Council Meeting to come up with the final reductions.

New business:

There was no new business to be addressed.

Meeting was adjourned at 9:35 a.m.